

**NAVARRO COLLEGE BOARD OF TRUSTEES
OCTOBER 26, 2017 MEETING
MINUTES**

The Navarro College Board of Trustees met on the Waxahachie Campus located at 1900 John Arden Drive, Waxahachie Texas on Thursday, October 26, 2017 to conduct their regular monthly meeting. Trustees in attendance included: Mr. Lloyd Huffman, Chairman; Mr. Richard Aldama, Secretary-Treasurer; Mr. A. L. Atkeisson, Member; Ms. Faith Holt, Member; and Mr. Loran Seely, Member. Trustees Phil Judson and Todd McGraw were absent.

Others in attendance included:

Dr. Richard Sanchez	District President
Dr. Kenneth Martin	President, Ellis County Campuses
Ms. Teresa Thomas	Vice President, Finance and Administration
Ms. Sina Ruiz	Vice President, Enrollment Mgmt. and Instl. Effectiveness
Dr. Carol Hanes	Vice President, Academic Affairs
Ms. Marcy Ballew	Vice President, Human Resources
Ms. Maryann Hailey	Vice President, Student Services
Dr. Harold Housley	Vice President for Institutional Studies
Ms. Stacie Sipes	Director, Marketing and Public Information
Mayor Kevin Strength	City of Waxahachie
Rep. John Wray	District Ten Representative, Texas House of Representatives
Ms. Leslie Smith	Executive Assistant to the District President

Other faculty, staff and guests were also present.

Call to Order

Mr. Huffman called the meeting to order on the Waxahachie Campus at 7:12 p.m. and announced a Closed Session to discuss legal matters would be held prior to the Open Forum. He then asked Mr. Atkeisson to begin the meeting with a prayer.

Mr. Huffman welcomed special guests who were present and invited Dr. Martin to introduce them. Prior to the introductions, Dr. Martin asked all Ellis County faculty and staff present to stand and be recognized. He continued by stating Navarro College is appreciative of the support it receives from within the Ellis County and Waxahachie community. He introduced Mayor Kevin Strength, City of Waxahachie, and invited him to share a few words.

Mayor Strength welcomed the Navarro College Board of Trustees and shared statistics on the recent growth Waxahachie has been experiencing. He stated Waxahachie desires to include Navarro College as a part of this growth as it seeks new opportunities for education. Mayor Strength introduced Representative John Wray and credited him for the role he played in Waxahachie's growth while he was mayor.

Representative Wray welcomed the Board and shared that he holds a transcript from Navarro College and is a supporter of higher education as well. He noted Ellis County is the fifth fastest-growing county within the MSA (Metropolitan Service Area) right behind Dallas/Fort Worth, and Navarro College is an important part of that growth. He shared his efforts to gain support for a bill that would allow Navarro College to offer a four-year nursing degree during the last legislative

session. He stated he worked closely with Dr. Lewis, Dr. Martin and others and became highly discouraged when he learned other legislators and large institutions including Texas A&M and University of Texas were against the concept. Rep Wray stated he was surprised when a Senate Bill to allow community colleges meeting certain criteria to offer up to three 4-year degrees was introduced late in the legislative session and passed into law. The law requires community college to have a minimum ad valorem property tax base of \$4 billion or more and a service area contingent to a major metropolitan area. Based on this criteria, Navarro College is not eligible because its tax base, Navarro County, does not meet the \$14 billion requirement. Rep. Wray stated he proposed an amendment to the bill that would include Navarro College because Ellis County which is part of Navarro College's service area has a tax base of \$14 billion and is contingent to the Dallas/Fort Worth metropolitan area. Senator Kel Seliger, author of SB 2118 and chair of the Higher Education Committee, was strongly against the amendment and told him it would kill the entire bill so the amendment was dropped.

Representative Wray stated he plans to introduce a bill during the next legislative session that will allow Navarro College to offer a four-year program in Ellis County. He strongly encouraged the Board and staff to contact Navarro College's legislative representatives and others to make sure they are fully "on board" for the next legislation. He thanked the Navarro College Board of Trustees and commended Navarro College for being a great institution.

Mr. Huffman thanked Representative Wray. He stated the future in community colleges lies in offering four-year degrees at a very cost effective price. Representative Wray agreed and stressed he needs help with getting other legislators on board. Mr. Aldama also thanked Representative Wray for his work and assured him Navarro College will do its part.

Mr. Huffman thanked Doug Barnes, Mayor Strength, and Representative Wray for their support.

Convene into Closed Session

At 7:27 p.m., Mr. Seeley made a motion to convene into Closed Session to discuss legal matters according to Government Code 551.071. Mr. Atkeisson seconded the motion and the decision was unanimous.

Reconvene into Open Session

At 8:54 p.m., Mr. Huffman called the meeting back to order into Open Session. No action, decision, or vote regarding the subject(s) discussed during Closed Session was taken.

Announcements

There were no announcements.

Open Forum

There were no requests to speak to the Board.

Consent Calendar

a. Minutes – September 21, 2017 Meeting

Dr. Sanchez requested approval of the Consent Calendar containing minutes from the September 21, 2017 meeting. Mr. Seely moved to approve the Consent Calendar and Mr. Atkeisson and Mr. Aldama simultaneously seconded the motion. The Consent Calendar was approved by a unanimous vote.

Presidential Search Update

Ms. Ballew was asked to share an update on the search for the next District President. Ms. Ballew

stated the process of accepting applications began September 25, 2017 and will continue until December 1, 2017. To date, six applications have been received in addition to multiple inquiries.

Take Action on September 2017 Financial Statement

Ms. Thomas presented the September 2017 financial statement for approval. Proposed amendments to carry-over grant funds from the previous fiscal year increased the 2017-2018 budget by \$65,780 for a revised total of \$88,618,591.

A review of the Source of Funds indicated an increase in student income compared to the same time last year. Ms. Thomas stated this was due to the increase in dual credit tuition. Revenues in the Auxiliary Fund, which included a change to the 18-meal plan for housing students, were slightly down compared to last year. Student Financial Aid was also down and was a reflection of the decline in student enrollment.

A review of the Disbursement of Funds indicated expenditures totaled 48.62% of the 2017-2018 budget as of September 30, 2017 compared to 62% last year. Expenditures included the 3% salary increase approved by the Board. Ms. Thomas noted the contract with CampusWorks was no longer reflected in expenditures. She continued with a review of the *Comparative Summary of Sources and Disbursements for One Month Ending September 30, 2017*. She stated income exceeded expenses by \$8,392,044 during the month ending September 30, 2017 and concluded her report.

Mr. Atkeisson stated he liked the *Comparative Summary of Sources and Disbursements* report and moved to approve the September 2017 financial statement. Ms. Holt seconded the motion. The motion passed by a unanimous vote.

Take Action on Interlocal Agreement with Other Community College District(s)

Ms. Thomas requested approval to enter into a cooperative agreement with Trinity Valley Community College for services and an interlocal agreement with other TACCBO community colleges that will allow Navarro College to “piggyback” off their bids.

Mr. Aldama made a motion to approve the agreements with other community college districts. Mr. Seely seconded motion and the decision was unanimous.

Update on Ellis County Campuses

Due to time constraints, Dr. Martin was asked to postpone his presentation on Ellis County campuses until the November 16, 2017 meeting. He quickly introduced members of his staff present including Ms. Terry Gibson, Ms. Kristin Walker, Ms. Julie Clasper, and Officer Hank Bailey.

Proposal to Add Second Commencement Ceremony in Ellis County

Ms. Hailey’s presentation on a proposal to add a second commencement ceremony in Ellis County was also postponed until the November 16, 2017 meeting.

Update on Personnel Activity

Ms. Marcy Ballew presented an update on personnel activity. During the month of September 2017, four appointments were made and two employees resigned. There were no retirements, terminations, or transfers to report.

Enrollment Update

Dr. Sanchez asked Ms. Ruiz to present an update on enrollment. Ms. Ruiz stated certified numbers for Fall 2017 were not yet available. Headcount enrollment is anticipated to be down 2.5% and contact

hours down 6.21%.

Ms. Ruiz stated an increase in students completing boot camp, which prepares them for college-level courses, has had an impact on enrollment in twelve-week courses. Headcount enrollment has increased 130% and contact hours approximately 62%. Second 8-week enrollment has increased to 5.1% in headcount and decreased 7.5% in contact hours. Enrollment in 12-week and 8-week classes will be included with the Spring 2018 semester.

Ms. Ruiz continued stating contact hours generated from Continuing Education have increased 2% compared to last year and concluded her report.

Board Calendar

Ms. Sipes presented the Board Calendar and highlighted upcoming events.

President's Item of Information

Dr. Sanchez shared the following items of information:

- Navarro's soccer team won their game held earlier in the evening and will compete against Tyler Jr College on Sunday, October 29, 2017 for the Regional Championship. The volleyball team will also compete for the Regional Championship next week.
- If the football team wins their next game, they will move on to the regional playoffs as well.

Dr. Sanchez concluded his report

Next Meeting Announcement, Adjournment

Mr. Huffman announced the next Board of Trustees meeting will be held on the Corsicana Campus on November 16, 2017. He thanked everyone present and stated the Board always enjoys the "excitement and energy" of meeting in Ellis County.

Mr. Aldama moved to adjourn the meeting. The motion was seconded by Mr. Seely, and the decision was unanimous. The meeting adjourned at 9:09 p.m.

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer
NAVARRO COLLEGE BOARD OF TRUSTEES